INTERNAL QUALITY ASSURANCE CELL
ACTION TAKEN REPORT

Action taken report on the decisions taken during the IQAC meeting held on 21.06.2019 is as follows:

Target Date	Responsibility	Decision taken	Point Discussed
Before the upcoming semester	Head, Computer Science Dept.	An additional lab facility for the students	Computer Lab
By August 2019	Administrative Office	Extra parking shed for students	Parking Shed
By August 2019	Physical Director	Gym facility to be provided for the Staff and Students	Gym
Before 12.07.2019	IQAC	To conduct student induction programme for first years and newly recruited teachers	Student Induction Programme& Faculty Induction Programme
Before the end of this semester	Career Guidance Cell	To offer career guidance for final years	Career Guidance Programme
Before the end of this semester	Respective HoDs	Seminars and Workshops should be conducted by all the Departments	Conduct of Seminars and Workshops

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CHAIRPERSON

INTERNAL QUALITY ASSURANCE CELL
ACTION TAKEN REPORT

Action taken report on the decisions taken during the IQAC meeting held on 05.03.2022 is as follows:

Points Discussed	Decision Taken	Responsibility	Target Date
Starting New Programmes	Applied for B. Sc. Fisheries to Adikavi Nanayya University.	Administrative Office	May 2022
2f and 12B Application	Application will be sent to UGC	Principal	August 2022
Value Added Courses for the Upcoming Academic Year	All the Second Year and Third Year Students should be given value added courses during Odd & Even Semester and First Year Students during even Semester.	Respective Heads of Departments	For Odd Semester, Before October 2022 and Even Semester Before February 2023

IQAC COORDINATOR

PRINCIPAL

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CIRCULAR

A meeting with all the members of IQAC is on 13.05.2023 (Saturday) at 10.30 am in the Conference Hall, IQAC, Aditya Degree College. We request the Following Teacher Representatives and Student Representatives to be present for the Meeting.

IQAC COMPOSITION MEETING – 2020-2021 AGENDA

Date: 5.03.2021   Time:

Mode: Online

✓ Orientation for teachers to conduct Online Classes

✓ Conduct of Online Classes through Google meet

✓ Support for Final year students for Online End Semester Examinations

✓ Guest Lectures/Seminars/Events/Competitions through Online

✓ Discussion on Fee Payment

✓ Conduct of National Importance Days through Online

IQAC COORDINATOR   **PRINCIPAL**

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S.No.	NAME	CATEGORY
1.	Dr. Sanjay Kumar Principal, Aditya Degree College	Head of the Institution
2.	Mr. A.Sudhakar Reddy	Administrative Officer
3.	Mr.B.Srinivas Department of Computer Science Mr.K.Vasu Department of Computer Science Mrs.M.N.V.G.A.Deepthi Department of Computer Science Mr.P.Rajendra Department of Commerce Mr. K.Krishna ARjun Department of Mathematics Mr.J.S.Narayana Department of Second Language Mrs.M.Sri Durga Department of English	Senior Faculty Members
4.	Surya Teja Aditya Degree College	Management Representative
5.	Mr.R.Siva Prasad,Head,Dept of Electronics	Faculty Member
6.	Brahma jahnavi (BBA)(2021-2023) M.Kameswari Mythri(BCA)(2021)	Alumni Representatives
7.	B.SuriApparao(MCCS) K.Narasinga Rao(BCA)	Parent Representatives
8.	Vivek Gedda(BCA) Lahari Mudhunooru(MPCS)	Student Representatives

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The principal welcomed the gathering in the digital forum. Mr. G. A. V. S. Sastry Department of Computer Science Mr.B.Srinivas, Department of Computer Science Mrs.M.N.V.G.A.Deepthi Department of Computer Science Mr. P.Rajendra Department of Commerce

Mr. K.Krishna Arjun Department of Mathematics Mr.J.S.Narayana Department of Second Language, Mrs.M.Sri Durga,Department of English

Ms. M. Muthu Meena of III B. Com. and Ms. M. Nandhini of II M. A. English Literature has been inducted as new student representatives of IQAC. The Committee approved the new composition of IQAC.

The committee appreciated the efforts of the Management and their service to society during the pandemic. The Chairman expressed his concern to the stakeholders of the Institution and requested all to take Covid-19 precautionary steps and get vaccinated properly. Dr. R. Eswara Murthi explained the Covid rules and requested the teachers to communicate the same to their students. **Item 1: Orientation for teachers to conduct Online classes:** The Bharathiar University has instructed the affiliated colleges to conduct online classes from September 2020. The Chairman instructed the Department of Computer Science to conduct an orientation class for all teachers on the usage of Google meet.

Item 2: Conduct of Online classes through Google meet: IQAC Coordinator explained to the committee that every day students will attend 3 hours of online classes with an interval of 15 minutes between each class. The students will be given instructions and study materials through the classWhatsApp group. Assignments and seminars will be given online.

Item 3: Support for Final year students for Online End Semester Examinations: The Principal requested all the Heads of the Departments to ensure that their final year students have registered in Bharathiar University for the Online examination. Teachers are requested to support the students who face difficulties in uploading their answer scripts onthe University website.

Item 4: Guest Lectures / Seminars / Events / Competitions through Online: The Committee requested to conduct events and Competitions other than academic classes also.

They suggested conducting Expert talks & Guest Lectures through Webinars.

Item 5: Discussion on Fee Payment: The Management magnanimously accepted the request of students and extended time for payment of fee. The Management waived fees for economically downtrodden students.

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Item 6: Conduct of National Importance Days through Online: The committee asked the concerned Coordinators to organize the celebration National importance days and festivals through online mode.

Mr.Shaideen, IQAC Coordinator proposed the Vote of Thanks.

CHAIRPERSON

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NAAC accreditation - UGC Paramarsh Scheme: IQAC coordinator informed about the colleges which approached our College for UGC Mentor- Mentee Paramarsh scheme.

CHAIRPERSON

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The principal welcomed the Chairman, Nominees from Local Society, Senior faculty members. Parent representatives, Alumni and Student members of IQAC. He presented Mr. Mallesh,Department of Computer Science. B.Srinivas, Department of Computer Science.M.N.V.G.A.Deepthi,Department of Computer Science.P.Rajendra,Mr.K.Krishna Arjun, Department of Mathematics.J.S.Narayana Department of Second Language,Mrs.M.Sri Durga,Department of English.the progress of the institution and the future to the Committee. He suggested including III B. Com. CA as Students representatives. The Committee approved the new constitution of IQAC.
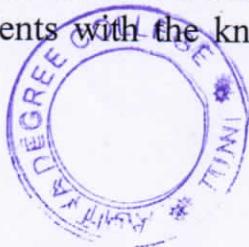
The committee discussed the following:

Improvements in Infrastructure- the Head of the Department of Computer science brought to the notice of the forum regarding the requirement additional computer lab to bridge the student computer ratio. The Management agreed to do the necessary improvements in the following semester.The student representatives asked for an extra parking shed for parking their vehicles. The Chairman accepted their request and instructed the office to erect a new parking shed. Dr. R. Eswaramurthi MD, Revathi Medical Center, Tirupur, suggested the Chairman to provide gym facilities inside the college premises for the students and staff.

Conduct of Student Induction Programme and FDP by departments- The Principal explained the need of introducing the facilities and clubs and committees available in the college for new entrants. He also suggested the departments to conduct Faculty Development programme to upskill themselves with latest technologies.

Conduct of Career Guidance Programmes- Smt Jyothimai, HoD Mathematics, raised the need of conducting career development programmes for final year students to make them aware of choices available after Under graduation. The Principal welcomed her suggestion and opined to conduct programmes through Career Guidance Cell.

Conduct of Seminars on Current trends and technologies: Mr G.Ganesh suggested all the departments to conduct seminars and workshops in current trends to equip the students with the knowledge and skill set required by the industries.

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VIII.	J.Hemanth(BCA) G. Sireesha (BCA)	Student Representatives
IX.	Mr.Md.Shaideen Department of Management	Coordinator

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INTERNAL QUALITY ASSURANCE CELL
MINUTES OF MEETING

Date: 21.06.2019   Time: 10.30 am   Venue: Room No.1

Members present for the meeting:

S.NO.	NAME	CATEGORY
I.	Dr. Sanjay Kumar Principal, Aditya Degree College	Chairperson
II.	Mr. A.Sudhakar Reddy	Administrative Officer
III.	Mr.B.Srinivas Department of Computer Science Mr.K.Vasu Department of Computer Science Ms.M.N.V.G.A.Deepthi Department of Computer Science Mr.P.Rajendra Department of Commerce Mr. K.Krishna ARjun Department of Mathematics Mr.J.S.Narayana Department of Second Language Mrs.M.Sri Durga Department of English	Member
IV.	Surya Teja Aditya Degree College	Member
V.	Mr. J.Chiranjeevi	Nominees from Local Society
VI.	Battina Tejasree(MPCS) Kolluru Srinivas(ELECTRONICS)	Alumini Representatives
VII.	Battina Srinivas Rao Kolluru Ramesh	Parent Representatives

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